

MEMORANDUM FOR: JH For Review

John:

Here is completed study of the MIS. He lists three alternative courses of action including: (a) upgrade the current computer based system by a reprogramming effort, (b) convert to a manual system more narrowly based than the present system, and (c) eliminate a centralized MIS and decentralize the responsibility for recordkeeping to the Group level.

In soliciting comments from the Groups and Staffs he has gotten a mixed reaction. PPBS and PSG are in favor of retaining the current computer based system, upgrading it through a reprogramming effort. IEG prefers to go to the manual system and TSG would prefer to eliminate

(DATE) (over)

the MIS altogether. SS stated no preference but seemed to lean towards going to the decentralized type of record system.

I am a little disappointed with this study. I don't think it goes as deep as it might have. However, I think the alternatives are good ones. My preference is for alternative b - convert to the manual system. I believe we should do some further investigation into what OSR is doing and perhaps others. I think we should ~~start~~ ^{begin} to convert to the new system on 1 July 1971.


10 Dec 70

FROM		DATE	
		8 DEC 1970	
TO	INITIALS	DATE	REMARKS
DIRECTOR			<p>1-2 For Review</p> <p>study & recommendations on the MIS</p>
DEP/DIRECTOR			
EXEC/DIRECTOR	2		
SPECIAL ASST	1. M	12/8	
ASST TO DIR			
HISTORIAN			
CH/PPBS			
DEP CH/PPBS			
EXO/PPBS			
CH/SS			
DEP CH/SS			
SC & P			
RECORDS MGT			
PERSONNEL			
LOGISTICS			
TRAINING			
SECURITY			
FINANCE			
CH/IEG			
DEP CH/IEG			
EXO/IEG			
CH/PSG			
DEP CH PSG			
EXO PSG			
CH/TSG			
DEP CH/TSG			
EXO/TSG			
DIR/IAS/DDI			
CH/DIAXX-4			
CH/DIAAP-9			

(1)

MIS - Needs

Personnel

- Average Age - of all center personnel,
 - of each grp + sub-component.
 - of men
 - of women
 - ? - by job category: PI, clerk typist, etc.
 - ? - of supervisors?
- Sex facts -
 - Numbers of men in each grade.
 - " " women " " " "

Race info -

- Percent of blacks in center.
- Numbers of " in each grade.
- Average black salary.
- " white " "

Education info

By grade

By job category?

- Retirement info

- Attrition info

- Promotion rate

 ? - By grade

 ? - By job category

- Time in grade ?

- Headroom count ?

- Payroll costs

- Overtime "

- Training efforts

Equipment

- Costs by kind
- Maintenance ? costs.

Operations

- Project manhours
 - Present
 - - Projected
 - By Customer
 - By ~~NPIC~~ components.

MEMORANDUM FOR:

D/OCS

*Doug - I am initiating
a policy of sending you,
and yours, copies of
NPIC ADP-related papers.
Hope you do not mind the
xtra paper involved.*

[Redacted]

23 Apr 70
(DATE)

NPIC

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

MEMORANDUM FOR:

O/PPB

[Redacted]

- for info.

[Redacted]

NPIC

23 Apr 70
(DATE)

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

(47)

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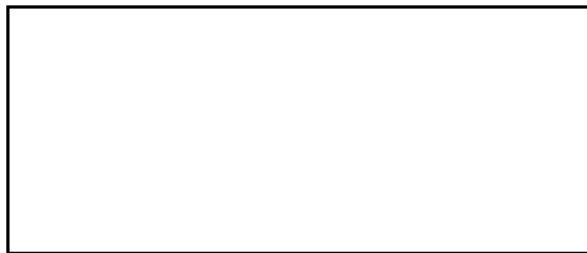
Concl.
16 Mar 70
16 April
17 April

- Early in April, I should like to hear your views about the following:

- New and additional uses of ADP which could be made in the Center in the foreseeable future, & why.

- Present ADP uses which are not effective, & why.

- Present ADP uses which are effective, & why.



MEMORANDUM FOR:

O/PDI

- for info.

23 Apr 70
(DATE)

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